The Strativia Brief

Litigation in Motion

Enabling End-to-End Legal Support Across the Federal Justice Lifecycle



STRATIVIA®

Overview

Legal operations across the U.S. Department of Justice (DOJ) have grown increasingly data-driven, distributed, and digitally complex. The demand for scalable legal support services that extend across jurisdictions, litigation phases, and case types is accelerating. Contracts like DOJ's **MEGA 5 IDIQ** reflect this shift—requiring partners capable of providing integrated, reliable, and secure litigation lifecycle support to DOJ components including Civil, Civil Rights, and U.S. Attorney's Offices nationwide.

This paper outlines the full scope of modern legal support services in the federal context, examines how automation and standardization are shaping DOJ requirements, and provides a snapshot of how these services enable prosecutorial effectiveness and case lifecycle continuity.

The Litigation Lifecycle: Where Legal Support Meets Mission

From initial case intake through trial and appeals, federal attorneys rely on robust legal support infrastructure. Whether building a fraud case against a major corporation or responding to a class-action suit, legal teams require:

- **Data integrity and document control**
- **Responsive paralegal and administrative support**
- **Automated systems for eDiscovery, redaction, and document management**
- **Secure coordination across field offices, courtrooms, and headquarters**
- **Experienced staff who understand federal litigation protocol and compliance**.

Vendors that support this mission must be capable of integrating seamlessly into DOJ workflows, providing continuity in high-pressure environments and consistency across geographically distributed task orders.

Strativia Experience

by the Numbers:

600+ Individual contracts, task orders and work orders

17 Indefinite Delivery Vehicles (IDVs) contract vehicles

31 States across the U.S. with active personnel and operations

Core Areas of Legal Support

Legal support encompasses a wide variety of functions that enable attorneys to focus on legal strategy while ensuring regulatory and procedural compliance.

Strativia has supported all five of the following areas across its DOJ engagements:

1. Document & Records Management



Across districts including EDNY and WDLA, Strativia has delivered document specialists and litigation support staff responsible for:

- Scanning, indexing, OCR, and redaction of case files
- Managing discovery materials using DOJ-standard tools
- Tracking physical and digital exhibits with chain-of-custody controls

2. Paralegal & Litigation Assistance



In WDMO, EDOK, and MD, Strativia has provided paralegal assistants and legal professionals who:

- Draft subpoenas, assemble exhibits, and manage deposition summaries
- Coordinate trial logistics and courtroom presentation tools
- Track legal milestones and maintain procedural checklists

3. Data Entry & Case Tracking



Within SDTX, WDLA, and DC, Strativia has deployed trained analysts and clerks who:

- Maintain DOJ system records for criminal and civil dockets
- Populate databases with structured case information
- Support performance reporting and backlog tracking

4. Trial & Courtroom Support

In New Mexico and other districts, litigation technologists and support staff have helped facilitate:

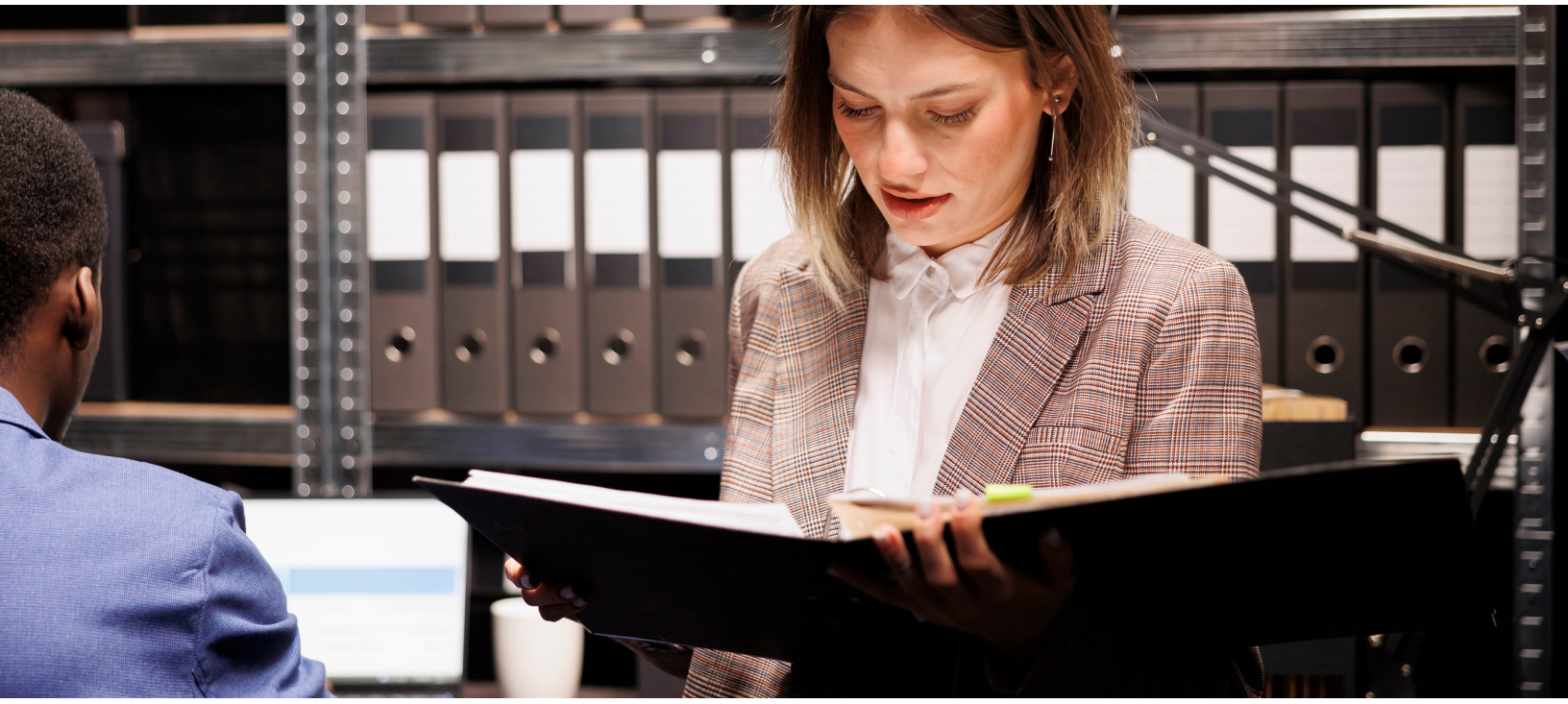
- Courtroom exhibit control and presentation
- Witness coordination and technology setup
- Post-hearing document reconciliation and transcript summaries

5. Administrative & Specialized Support

In DC and WDLA, Strativia teams have also delivered:

- Personnel security and HR-related document control for DOJ hiring offices
- Research and data support for healthcare fraud and asset investigation units
- Front-office correspondence and legal workflow triage

Across these roles, Strativia staff have operated within DOJ environments, worked alongside AUSAs and litigation teams, and supported case types ranging from white-collar crime to civil rights enforcement.



Federal Readiness: Aligning with MEGA 5 Standards

The MEGA 5 contract represents DOJ's ongoing strategy to centralize and modernize litigation support. Qualified vendors are expected to demonstrate:

- **System Fluency and Automation**
  Staff trained in DOJ litigation tools such as Relativity, Eclipse SE, and CaseMap
- **Multi-Jurisdictional Coverage**
  Ability to deploy and manage staff across multiple USAO districts with minimal lead time
- **Security Compliance**
  Knowledge and enforcement of DOJ and federal information security standards, including FISMA and CUI handling
- **Operational Consistency**
  Use of documented SOPs and quality controls aligned with ISO 9001 and CMMI Level 3 standards
- **Scalability and Surge Capacity**
  Demonstrated experience onboarding cleared personnel quickly in response to high-volume case activity

Best Practices for Legal Support Providers

Based on hands-on experience supporting over ten DOJ contracts, the following practices are key to ensuring performance and continuity:

- **Embedded Training:**
  Develop onboarding tracks for office-specific systems and protocols
- **Process Documentation:**
  Maintain SOPs for recurring tasks including case intake, trial prep, and document management
- **Remote Coordination:**
  Ensure secure, distributed team access and communication channels
- **Role Segmentation:**
  Assign clear functional boundaries between analysts, paralegals, and administrative staff
- **Clearance Planning:**
  Maintain a cleared talent pool and plan for attrition and surge backfill



The Strativia Commitment: Legal Support that Moves with the Mission

Legal support professionals are foundational to the DOJ mission—managing documentation, enabling attorney productivity, and ensuring courtroom readiness. Having supported over ten DOJ task orders across seven districts, Strativia brings deep familiarity with the legal operations environment, the systems that power it, and the people who depend on it.

As the Department of Justice prepares for the next generation of MEGA contracts, the need for disciplined, flexible, and integrated legal support partners will only grow.



Strativia (HQ)
1401 Mercantile Lane, Suite 501, Largo, MD 20774
P: 301-362-6555 | F: 301-362-6557 |
www.strativia.com

Strativia Regional Offices:
Arlington, VA | Atlanta, GA | Denver, CO

STRATIVIA®
TECHNOLOGY | CONSULTING | SERVICES