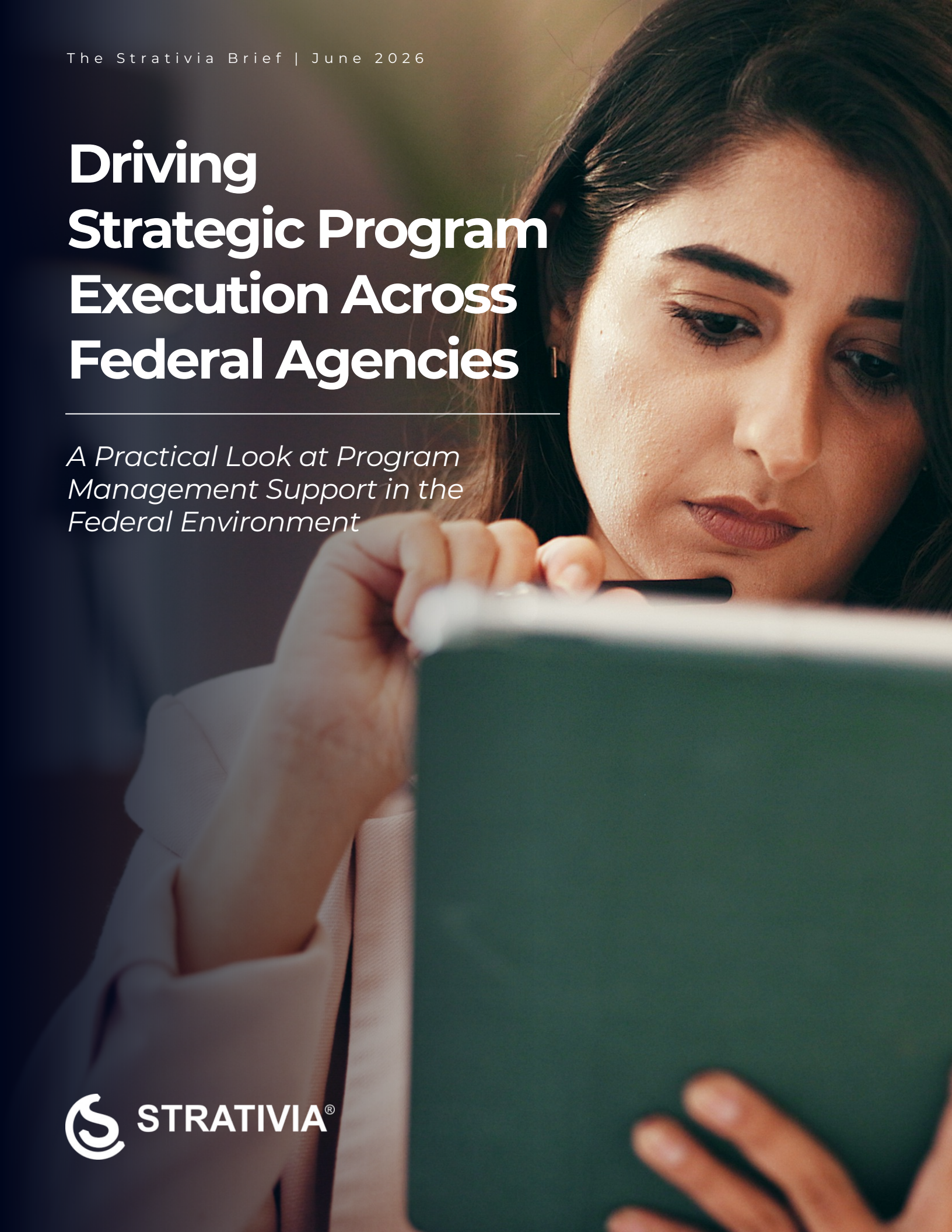
Driving Strategic Program Execution Across Federal Agencies

A Practical Look at Program Management Support in the Federal Environment



STRATIVIA®

Overview

Federal programs often operate at the intersection of policy, budget, operations, and public accountability. As these programs increase in complexity, the need for structured, repeatable management practices becomes essential. Program Management Support Services (PMSS) help agencies align daily operations with strategic outcomes by introducing clear processes, performance tracking, and administrative continuity.

This paper explores the role of PMSS in government settings and shares examples from Strativia's ongoing work supporting program execution across various mission areas.

Understanding Program Management in Government

Unlike project management, which is focused on delivering a single output, program management deals with the coordination of multiple, ongoing efforts—many of which are subject to congressional oversight, cross-agency collaboration, and shifting priorities.

PMSS typically supports:

- **Strategic planning** that translates policy into operational steps
- **Performance management** frameworks that allow agencies to measure progress
- **Administrative support** to ensure continuity and coordination
- **Budget planning** and tracking that aligns spending with outcomes
- **Stakeholder communication** to maintain visibility and transparency

By integrating these elements, agencies can better manage risk, improve service delivery, and respond more effectively to internal and external audits.



Common Functions Of PMSS Engagements

Across agencies, PMSS typically includes:

- **Executive Support:** Coordination of calendars, briefings, and policy documentation
- **Performance and Planning:** Use of logic models, KPIs, and scorecards to track results
- **Financial Tracking:** Monitoring appropriated funds, cost centers, and variances
- **Risk and Controls:** Internal reviews aligned with FMFIA, OMB A-123, and GAO standards
- **Communication Support:** Development of reports, stakeholder briefings, and public-facing materials

Travel and Logistics: Management of foreign/domestic travel, FTMS workflows, and passport coordination

- **Correspondence Management:** Tracking and responding to inquiries from Congress or oversight bodies

When these capabilities are integrated into the day-to-day rhythm of an agency, they can provide both structure and agility to adapt as priorities change.



50+ Federal Leaders Empowered

Delivering executive, financial, and operational program support across agencies

3 Strategic Headquarters Sites Supported

Providing administrative continuity and oversight for high-stakes federal missions

6 Core Service Domains Integrated

From performance management and risk controls to stakeholder communication and logistics

Case Snapshot: U.S. Department of Energy

Strativia provides PMSS for the Department of Energy's Office of Fossil Energy, supporting leadership and operational teams across multiple divisions. The contract includes assistance with:

- **Budget Execution and Analysis:** Monitoring of funding levels, coordination of spend plans, and generation of performance-to-budget reports
- **Internal Control Assessments:** Annual risk evaluations tied to the FMFIA framework and the development of assurance memoranda
- **Administrative Continuity:** Staff support for daily operations across locations including Germantown, Forrestal, and Headquarters
- **Stakeholder Communication:** Preparation of briefing books and presentation materials for DOE executives, congressional staff, and external partners

These efforts support a highly regulated mission area with national energy and climate implications, requiring a high degree of precision and responsiveness.



"Program support is the backbone of mission execution."

Guiding Frameworks and Best Practices

Effective PMSS is guided by a number of well-established principles and standards:

- **Project Management Institute (PMI) and Program Management Improvement Accountability Act (PMIAA)**
- **Federal Enterprise Risk Management (ERM)** models
- **OMB Circulars A-11 and A-123 for budget and internal controls**
- **Federal Acquisition Regulation (FAR)** and agency-specific protocols

Incorporating these frameworks ensures that support services remain compliant, auditable, and aligned with federal performance expectations.

Program Management Considerations for Federal Leaders

Federal leaders evaluating or expanding PMSS should consider:

- **Clarity of Roles:** Clearly define how PMSS staff integrate with federal employees
- **Repeatability:** Use standard operating procedures (SOPs) to ensure consistency
- **Metrics and Reporting:** Track performance with dashboards or regular updates
- **Security and Compliance:** Confirm adherence to standards such as ISO 27001 or FISMA
- **Continuity:** Ensure coverage for mission-critical functions during staff transitions



The Strativia Commitment: Precision, Partnership, and Performance

Program management is more than oversight — it's about anticipating change, enabling clarity, and delivering measurable value. Strativia's PMSS teams empower federal leaders with the insight, infrastructure, and support to achieve their mission with confidence.



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